

SUPPORTING PEOPLE COMMISSIONING BODY

MINUTES of the meeting held on Friday, 9 December 2011 commencing at 10.30 am and finishing at Time Not Specified

Present:

Voting Members:

District Councillor Debbie Pickford (in the Chair)	Cherwell District Council
District Councillor Dorothy Brown	South Oxfordshire District Council
Councillor Arash Fatemian	Oxfordshire County Council
District Councillor Verena Hunt	West Oxfordshire District Council
Stephen Czajewski	Thames Valley Probation
Graham Stratford	Oxford City Council
Tim Chapman (non-voting)	Oxfordshire Clinical Commissioning Group

Officers:

Oxfordshire County Council Social & Community Services	– Simon Kearey Natalia Lachkou
Law & Governance	– Sue Whitehead
West Oxfordshire District Council	– Lesley Sherratt
Cherwell District Council	– Helen Town

The Committee considered the matters, reports and recommendations contained or referred to in the agenda for the meeting, together with a schedule of addenda tabled at the meeting, and decided as set out below. Except insofar as otherwise specified, the reasons for the decisions are contained in the agenda, reports and schedule, copies of which are attached to the signed Minutes.

33/11 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS (IF APPLICABLE)

(Agenda No. 1)

Apologies were received from District Councillor Roger Cox, Vale of White Horse District Council and Fenella Trevillion, Oxfordshire CCG (Tim Chapman substituting in a non-voting capacity).

34/11 MINUTES

(Agenda No. 3)

The minutes of the meeting held on 30 September 2011 were approved and signed subject to the correction of minute 26/11 to refer to District Councillor Verna Hunt, West Oxfordshire District Council.

35/11 SUPPORTING PEOPLE PROGRAMME REVIEW 2011-12 AND SUPPORTING PEOPLE STRATEGY 2012-16

(Agenda No. 5)

The Supporting People Commissioning Body considered a report that provided a progress update on the review. The papers included a needs and gaps analysis and commissioning intentions for 2012-16 and a financial strategy for 2012-16 to illustrate how these commissioning intentions could be implemented within the allocated budget and current contractual commitments. The Commissioning Body also had before them suggested amendments to the papers suggested by the Core Strategy Group at its meeting on 7 December.

Members present agreed the recommendations set out on page 31 of the agenda and reports which supported model 1. During discussion the lack of equal shares in provision on homelessness and the alert service in the South and Vale was raised. Attention was drawn to the amended text in the addendum (attached) that addressed this issue making it clear that the focus would be on matching provision to need. There was some concern that there was no date included for an early review of this provision but it was noted that it had already been agreed that there be an annual refresh of the Plan. It was also noted that a more detailed road map of how the Strategy would proceed would go to the next meeting.

The Supporting People Commissioning Body having commented on the principles set out in the financial strategy, RESOLVED:

- (a) To approve specific saving targets set out in point 12;
- (b) discussed and agreed overall approach to savings for 2012-13 set out in points 13-14, to enable officers to produce specific saving targets for these services; and
- (c) discussed and agreed overall approach to savings for 2013-14 set out in point 15, to enable officers to produce specific saving targets for these services.

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N.B. Two members of the Commissioning Body not being present their support for the recommendations was sought and received making the decision unanimous as required by the Commissioning Body's constitution.

36/11 SUPPORTING PEOPLE BUDGET 2011/12

(Agenda No. 6)

The Supporting People Commissioning Body noted a the budget monitoring report for 2011-12 that showed the budget set by the Commissioning Body and expenditure incurred in the first seven months of the year (April to October and progress made with delivering the 2011-12 efficiency savings programme.

37/11 ANNUAL PLAN 2011-12 PROGRESS REPORT

(Agenda No. 7)

The Supporting People Commissioning Body noted a report that showed progress against the Annual Plan and that gave information about any items in the Annual Plan which the administering authority is not on track to deliver.

38/11 DATE OF NEXT MEETING AND FUTURE MEETINGS

(Agenda No. 8)

It was noted that the next meeting will be held in Meeting Room 3, County Hall, Oxford on 23 March 2012.

..... in the Chair

Date of signing